



## District Business & Advisory Services

Judy Kershaw, Director - DBAS: 408-453-6599

Bulletin: 17-017

Date: January 13, 2017

To: District Chief Business Officers  
District Fiscal Directors  
Payroll and Human Resource Managers

From: Nghia Do, Advisor

Re: Update on Reporting Special Compensation for California Public Employees' Retirement System

---

The purpose of this bulletin is to provide Districts new information about coding special compensation types and categories in the Santa Clara County Office of Education's payroll and financial system (QSS/QCC), for reporting to the California Public Employees' Retirement System (CalPERS). Instructions in this bulletin replaces Bulletin 17-010.

The generic pay types MISC and SPC coded with AC-P-C: [08-1-6](#), [08-4-6](#), [08-8-6](#) should be replaced by one of the specific pay types, along with selecting the appropriate category. For further information on pay types, users can refer to the Payline Edit List (pay590) which provides a listing of all active paylines with specific pay types. The Payline Edit list can be found in the HR Report / Job Selector in QSS/QCC.

### **Actions Required:**

Assign the appropriate pay type and special compensation type (PSCT field value) from the attached list to all pay types coded with AC-P-C: [08-1-6](#), [08-4-6](#), [08-8-6](#) in the PR screen.

Please complete the updates to the PR screen by **Tuesday January 24, 2017 at 5:00 PM**. If you have any questions, please don't hesitate to contact your DBAS service team.

*Please distribute this information within your District as deemed appropriate*

<b>PAY TYPE CODE</b>	<b>PSCT FIELD VALUE</b>
BNUS	BONUS
LOGN	LONGEVITY PAY
OSSP	OFF SAL SCH
EPMC	VALUE ER PAID
EDIN	EDUC INCENT
DEGN	UGD CREDIT
OUT	TEMP UPGRADE
BLG	BILINGUAL PREM
CONF	CONFIDENTIAL
LWS	LEAD WRKR/SUPVR
PMC	PARAMEDIC COORD
YRD	SCHOOL YARD P
SVRD	SEVERELY DISABL
NIT	SHIFT DIFF
TRNG	TRAINING
HOL	HOLIDAY PAY
UNF	UNIFORM ALLOW